

Authorization to Disclose Health Information

Client Identification:

Client Name: _____		Date of Birth: _____		Client SS # (optional): _____	
Client Address: _____					
Street		Apt #	City	State	Zip
Home Phone: (____) _____		Work Phone : (____) _____		Cell Phone : (____) _____	

Authorization

I _____ hereby authorize _____
Name of Client or Personal Representative
Name of Provider/Plan

to disclose specific health information from the records of the above named client
to: _____
Recipient Name/Address/Phone/Fax

for the specific purpose(s): from _____

specific information to be disclosed: _____

I understand that this authorization will expire on the following date, event or condition: _____

I understand that if I fail to specify an expiration date or condition, this authorization is valid for the period of time needed to fulfill its purpose for up to one year, except for disclosures for financial transactions, wherein the authorization is valid indefinitely. I also understand that I may revoke this authorization at any time and that I will be asked to sign the *Revocation Section* on the back of this form. I further understand that any action taken on this authorization prior to the rescinded date is legal and binding.

I understand that my information may not be protected from re-disclosure by the requester of the information; however, if this information is protected by the Federal Substance Abuse Confidentiality Regulations, the recipient may not re-disclose such information without my further written authorization unless otherwise provided for by state or federal law.

I understand that if my record contains information relating to HIV infection, AIDS or AIDS-related conditions, alcohol abuse, drug abuse, psychological or psychiatric conditions, or genetic testing this disclosure will include that information. I also understand that I may refuse to sign this authorization and that my refusal to sign will not affect my ability to obtain treatment, payment for services, or my eligibility for benefits; however, if a service is requested by a non-treatment provider (e.g., insurance company) for the sole purpose of creating health information (e.g., physical exam), service may be denied if authorization is not given. If treatment is research-related, treatment may be denied if authorization is not given.

I further understand that I may request a copy of this signed authorization.

Signature of Client	Date	Witness – If Required
Signature of Personal Representative	Date	Personal Representative Relationship/Authority

NOTE: This Authorization was revoked on

_____ Date

_____ Signature of Staff

Revocation Section

I do hereby request that this authorization to disclose health information of _____ signed
 by _____ on _____ be rescinded, effective _____.
Name of Client
Name of Person Who Signed Authorization *Date of Signature* *Date*

I understand that any action taken on this authorization prior to the rescinded date is legal and binding.

_____ Signature of Client	_____ Date	_____ Signature of Witness	_____ Date
_____ Signature of Personal Representative	_____ Date	_____ Personal Representative Relationship/Authority	

Verbal Revocation Section

I do hereby attest to the verbal request for revocation of this authorization by _____ on
 _____.
Name of Client or Personal Representative

Date
 The client or his/her personal representative has been informed that any action taken on this authorization
 prior to the rescinded date is legal and binding.

_____ Signature of Staff	_____ Date	_____ Signature of Witness	_____ Date
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